

**Town of Bridgewater
Town Council
2021 Town Council Budget Orders**

Order Number	Description	Date Adopted
O-FY21-001	FY2021 Annual Town Budget	June 23, 2020
O-FY21-002	Budget Order: FY21 Water Enterprise fund Budget	June 23, 2020
O-FY21-003	Budget Order: FY1 Sewer Enterprise Fund Budget	June 23, 2020
O-FY21-004	Budget Order: FY21 Transfer Station Enterprise Fund Budget	June 23, 2020
O-FY21-005	Budget Order: FY21 OSLGC Enterprise Fund Budget	June 23, 2020
O-FY21-006	Authorization of Revolving Funds	June 23, 2020
O-FY21-007	CPA Reserve Accounts - FY21	June 23, 2020

Bridgewater Town Council

In Town Council, Tuesday June 23, 2020

Council Order: O-FY21-001

Introduced By: Town Manager

Date Introduced: May 19, 2020

First Reading: May 19, 2020

Second Reading: June 23, 2020

Amendments Adopted: None

Third Reading: None

Date Adopted: June 23, 2020

Date Effective: July 1, 2020

Order O-FY21-001

FY2021 ANNUAL TOWN BUDGET

Ordered that to provide for the payment of certain expenses of the Town for the fiscal year ending June 30, 2021;

The town will raise and appropriate and vote into tax, to be assessed per law and/or appropriate and transfer from the following available funds:

• Ambulance Receipts Reserved the amount of	\$1,857,100
• Title V the amount of	\$110,793
• Enterprise Funds the amount of	\$621,750
• Conservation Receipts Reserved the amount of	\$32,000
• Energy Funds the amount of	\$100,000
• Consultant Fees the amount of	\$40,000
• Elm Street DIF	\$84,229
• First Street Betterment	\$14,583
• Stabilization Fund	\$1,559,402
Other Financing Source Total	\$4,419,857

For the operation of the Town and further that such appropriation in the sum of **\$60,056,281** be for personal services, general expenses, principal and interest, for such purposes, each department and group being considered a separate appropriation as shown below:

Committee Referrals and Dispositions

Referral(s):	Disposition(s):
· Budget & Finance Committee	· 6/9/20: Vote 3-0 recommend approval.
· Finance Committee	· 6/9/20: Vote 6-0 recommend approval.

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, June 23, 2020, to approve the aforementioned Order by a Roll Call vote (9-0) .

A TRUE COPY ATTEST:

Ann M. Holmberg
Town Council Clerk

ROLL CALL VOTE - REQUIRES 2/3 VOTE OF FULL COUNCIL (6).

Town of Bridgewater
Town Manager's FY2021 General Fund Operating Budget

DEPT#	DEPART DESCRIPTION	Group	GROUP DESCRIPTION	FY2021 Town Mgr Budget
111 TOWN COUNCIL		1.0 SALARIES/WAGES/BENEFITS	48,067	
		2.0 EXPENSE	10,000	
111 Total				58,067
123 TOWN MANAGER		1.0 SALARIES/WAGES/BENEFITS	394,386	
		2.0 EXPENSE	42,325	
123 Total				436,711
131 FINANCE COMMITTEE		1.0 SALARIES/WAGES/BENEFITS	2,000	
		2.0 EXPENSE	900	
131 Total				2,900
132 RESERVE FUND		2.0 EXPENSE	60,000	
132 Total				60,000
135 FINANCE - ACCOUNTANT		1.0 SALARIES/WAGES/BENEFITS	348,799	
		2.0 EXPENSE	64,100	
135 Total				412,899
141 FINANCE - ASSESSORS		1.0 SALARIES/WAGES/BENEFITS	163,145	
		2.0 EXPENSE	113,060	
141 Total				276,205
145 FINANCE - TREASURER		1.0 SALARIES/WAGES/BENEFITS	376,263	
		2.0 EXPENSE	45,872	
145 Total				422,135
151 LAW - LEGAL		1.0 SALARIES/WAGES/BENEFITS	67,239	
		2.0 EXPENSE	14,550	
151 Total				81,789
155 INFORMATION TECHNOLOGY		1.0 SALARIES/WAGES/BENEFITS	191,578	
		2.0 EXPENSE	315,115	
155 Total				506,693
161 TOWN CLERK		1.0 SALARIES/WAGES/BENEFITS	198,887	
		2.0 EXPENSE	60,362	
161 Total				259,249
166 PARKING		1.0 SALARIES/WAGES/BENEFITS	15,375	
		2.0 EXPENSE	750	
166 Total				16,125
182 COMMUNITY ECON DEVELOP		1.0 SALARIES/WAGES/BENEFITS	329,389	
		2.0 EXPENSE	68,287	
182 Total				397,676
192 TOWN BUILDINGS		1.0 SALARIES/WAGES/BENEFITS	30,610	
		2.0 EXPENSE	281,000	
192 Total				311,610
210 POLICE		1.0 SALARIES/WAGES/BENEFITS	5,766,171	
		2.0 EXPENSE	240,826	
210 Total				6,006,997
220 FIRE		1.0 SALARIES/WAGES/BENEFITS	5,892,671	
		2.0 EXPENSE	346,138	
220 Total				6,238,809

Town of Bridgewater
Town Manager's FY2021 General Fund Operating Budget

DEPT#	DEPART DESCRIPTION	Group	GROUP DESCRIPTION	FY2021 Town Mgr Budget
240	INSPECTIONAL SERVICES	1.0	SALARIES/WAGES/BENEFITS	440,431
		2.0	EXPENSE	17,800
240	Total			458,231
292	ANIMAL CONTROL	1.0	SALARIES/WAGES/BENEFITS	50,548
		2.0	EXPENSE	2,000
292	Total			52,548
300	B/R RGNL DISTRICT	2.0	EXPENSE	29,485,055
	B/R SCHOOL DEBT	7.1	DE: DEBT SERVICE	1,750,907
300	Total			31,235,962
301	BRISTOL AGI TUITION	2.0	EXPENSE	145,476
301	Total			145,476
302	BRISTOL PLYMOUTH TUITION	2.0	EXPENSE	1,588,444
302	Total			1,588,444
303	NORFOLK CNTY AGI TRANS	2.0	EXPENSE	33,511
	NORFOLK CNTY AGI	2.0	EXPENSE	47,268
303	Total			80,779
410	TOWN ENGINEER	1.0	SALARIES/WAGES/BENEFITS	103,393
		2.0	EXPENSE	52,000
410	Total			155,393
420	HIGHWAY DEPARTMENT	1.0	SALARIES/WAGES/BENEFITS	874,302
		2.0	EXPENSE	469,375
420	Total			1,343,677
421	SNOW AND ICE	1.0	SALARIES/WAGES/BENEFITS	41,000
		2.0	EXPENSE	41,100
421	Total			82,100
424	STREET LIGHTING	2.0	EXPENSE	175,818
424	Total			175,818
510	HEALTH	1.0	SALARIES/WAGES/BENEFITS	145,473
		2.0	EXPENSE	18,434
510	Total			163,907
541	COUNCIL ON AGING	1.0	SALARIES/WAGES/BENEFITS	199,343
		2.0	EXPENSE	2,900
541	Total			202,243
543	VETERANS SERVICES	1.0	SALARIES/WAGES/BENEFITS	31,476
		2.0	EXPENSE	123,589
543	Total			155,065
610	LIBRARY	1.0	SALARIES/WAGES/BENEFITS	479,627
		2.0	EXPENSE	154,500
610	Total			634,127
630	RECREATION	1.0	SALARIES/WAGES/BENEFITS	98,627
630	Total			98,627
710	DEBT PRINCIPAL	7.0	DEBT SERVICE	80,000
		7.1	DE: DEBT SERVICE	185,000
		7.2	TTLV: DEBT SERVICE	110,542

Town of Bridgewater
Town Manager's FY2021 General Fund Operating Budget

DEPT#	DEPART DESCRIPTION	Group	GROUP DESCRIPTION	FY2021 Town Mgr Budget
710 Total				375,542
751 INTERST ON LT DEBT		7.0	DEBT SERVICE	6,668
		7.1	DE: DEBT SERVICE	95,050
		7.3	DIF: DEBT SERVICE	84,229
751 Total				185,947
752 INTERST ON ST DEBT		7.4	BTTRMT: DEBT SERVICE	14,583
752 Total				14,583
820 STATE/COUNTY ASSESSENTS		2.0	EXPENSE	339,866
820 Total				339,866
830 COUNTY ASSESSMENTS		2.0	EXPENSE	61,022
830 Total				61,022
911 RETIREMENT		1.0	SALARIES/WAGES/BENEFITS	3,395,815
911 Total				3,395,815
912 WORKERS COMP		1.0	SALARIES/WAGES/BENEFITS	160,235
912 Total				160,235
913 UNEMPLOYMENT		1.0	SALARIES/WAGES/BENEFITS	5,000
913 Total				5,000
914 HEALTH/LIFE/MEDICARE		1.0	SALARIES/WAGES/BENEFITS	3,476,039
914 Total				3,476,039
919 OTHER BENEFITS		1.0	SALARIES/WAGES/BENEFITS	5,760
		2.0	EXPENSE	28,000
919 Total				33,760
945 LIABILITY INSURANCE		2.0	EXPENSE	211,598
945 Total				211,598
950 GAS & OIL		2.0	EXPENSE	137,500
950 Total				137,500
Grand Total				60,457,169
			Adjust for State/County Charges	(400,888)
			Total Appropriation	60,056,281



Bridgewater Town Council

In Town Council, Tuesday, June 23, 2020

Council Order: O-FY21-002

Introduced By:	Town Manager
Date Introduced	May 19, 2020
First Reading:	May 19, 2020
Second Reading:	June 23, 2020
Amendments Adopted:	None
Third Reading:	None
Date Adopted:	June 23, 2020
Date Effective:	July 1, 2020

Order O-FY21-002

BUDGET ORDER - FY21 WATER ENTERPRISE FUND BUDGET

ORDERED, that the Town Council vote to appropriate **\$3,578,559** from the Water Enterprise receipts to defray Water direct costs, and that **\$275,525** as appropriated under Order O-FY21-001 be used for Water indirect costs, all to fund the total costs of operations of the Water Enterprise as follows:

SALARIES/WAGES/BENEFITS	\$	1,378,071.00
OPERATING EXPENSES	\$	1,009,506.00
DEBT SERVICES	\$	910,457.00
TRANSFER TO TRUST FUNDS OPEB	\$	5,000.00
APPROPRIATED for DIRECT COSTS	\$	3,303,034.00
TRANSFER TO GF	\$	20,852.00
INDIRECT COSTS - GENERAL FUND	\$	254,673.00
TOTAL COST - WATER EF	\$	3,578,559.00

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
• Budget & Finance Committee	• 6/9/20: Vote 3-0 recommend approval
• Finance Committee	• 6/9/20: Vote 6-0 recommend approval.

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, June 23, 2020, to approve the aforementioned Order by a Roll Call vote (9-0) .

A TRUE COPY ATTEST:

Ann M. Holmberg
Town Council Clerk

ROLL CALL VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING.



Bridgewater Town Council

In Town Council, Tuesday, June 23, 2020

Council Order: O-FY21-003

Introduced By:	Town Manager
Date Introduced	May 19, 2020
First Reading:	May 19, 2020
Second Reading:	June 23, 2020
Amendments Adopted:	None
Third Reading:	None
Date Adopted:	June 23, 2020
Date Effective:	July 1, 2020

Order O-FY21-003

BUDGET ORDER - FY21 SEWER ENTERPRISE FUND BUDGET

ORDERED, that the Town Council assembled vote to appropriate **\$2,250,991.00** from the Sewer Enterprise receipts to defray Sewer direct costs, and that **\$169,706.00** as appropriated under Order O-FY21-001 be used for Sewer indirect costs, all to fund the total costs of operations of the Sewer Enterprise as follows:

SALARIES/WAGES/BENEFITS	\$	1,021,339.00
OPERATING EXPENSES	\$	545,146.00
DEBT SERVICES	\$	509,800.00
TRANSFER TO TRUST FUNDS OPEB	\$	5,000.00
APPROPRIATED for DIRECT COSTS	\$	2,081,285.00
TRANSFER TO GF	\$	20,852.00
INDIRECT COSTS - GENERAL FUND	\$	148,854.00
TOTAL COST - SEWER EF	\$	2,250,991.00

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
• Budget & Finance Committee	• 6/9/20: Vote 3-0 recommend approval
• Finance Committee	• 6/9/20: Vote 6-0 recommend approval.

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, June 23, 2020, to approve the aforementioned Order by a Roll Call vote (9-0) .

A TRUE COPY ATTEST:

Ann M. Holmberg
Town Council Clerk

ROLL CALL VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING.



Bridgewater Town Council

In Town Council, Tuesday, June 23, 2020

Council Order: O-FY21-004

Introduced By:	Town Manager
Date Introduced	May 19, 2020
First Reading:	May 19, 2020
Second Reading:	June 23, 2020
Amendments Adopted:	None
Third Reading:	None
Date Adopted:	June 23, 2020
Date Effective:	July 1, 2020

Order O-FY21-004

BUDGET ORDER - FY21 TRANSFER STATION ENTERPRISE FUND BUDGET

ORDERED, that the Town Council assembled vote to appropriate **\$346,119.00** from Transfer Station Enterprise receipts to defray Transfer Station direct costs, and that **\$34,744.00** as appropriated under Order O-FY21-001 be used for Transfer Station indirect costs, all to fund the total costs of operations of the Transfer Station Enterprise as follows:

SALARIES/WAGES/BENEFITS	\$ 96,072.00
OPERATING EXPENSES	\$ 215,303.00
APPROPRIATED for DIRECT COSTS	\$ 311,375.00
INDIRECT COSTS - GENERAL FUND	\$ 34,744.00
TOTAL COST - TRANSFER STATION EF	\$ 346,119.00

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
• Budget & Finance Committee	• 6/9/20: Vote 3-0 recommend approval
• Finance Committee	• 6/9/20: Vote 6-0 recommend approval.

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, June 23, 2020, to approve the aforementioned Order by a Roll Call vote (9-0) .

A TRUE COPY ATTEST:

Ann M. Holmberg
Town Council Clerk

ROLL CALL VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING.



Bridgewater Town Council

In Town Council, Tuesday, June 23, 2020

Council Order: O-FY21-005

Introduced By:	Town Manager
Date Introduced	May 19, 2020
First Reading:	May 19, 2020
Second Reading:	June 23, 2020
Amendments Adopted:	None
Third Reading:	None
Date Adopted:	June 23, 2020
Date Effective:	July 1, 2020

Order O-FY21-005

BUDGET ORDER - FY21 OSLGC ENTERPRISE FUND BUDGET

ORDERED, that the Town Council assembled vote to appropriate **\$1,502,835.00** from OSLGC Enterprise receipts to defray OSLGC direct costs, and that **\$141,776.00** as appropriated under Order #O-FY21-001 be used for OSLGC indirect costs, all to fund the total costs of operations of the OSLGC Enterprise as follows:

SALARIES/WAGES/BENEFITS	\$	836,663.00
OTHER EXPENSES/CAPITAL OUTLAY	\$	448,793.00
DEBT SERVICES	\$	75,603.00
TRANSFER TO TRUST FUND STABILIZATION	\$	00
APPROPRIATED for DIRECT COSTS	\$	1,361,059.00
INDIRECT COSTS - GENERAL FUND	\$	141,776.00
TOTAL COST - OSLGC EF	\$	1,502,835.00

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
• Budget & Finance Committee	• 6/9/20: Vote 3-0 recommend approval
• Finance Committee	• 6/9/20: Vote 6-0 recommend approval.

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, June 23, 2020, to approve the aforementioned Order by a Roll Call vote (9-0) .

A TRUE COPY ATTEST:

Ann M. Holmberg
Town Council Clerk

ROLL CALL VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING.



Bridgewater Town Council

In Town Council, Tuesday, June 23, 2020

Council Order: O-FY21-006

Introduced By: Town Manager

Date Introduced May 19, 2020

First Reading: May 19, 2020

Second Reading: June 23, 2020

Amendments Adopted: None

Third Reading: None

Date Adopted: June 23, 2020

Date Effective: July 1, 2020

Order O-FY21-006

AUTHORIZATION OF REVOLVING FUNDS

ORDERED, that the Town Council vote to establish revolving funds for certain Town Departments under the provisions of G.L. c.44, §53E ½ for the fiscal year beginning July 1, 2020, with specific receipts credited to each fund, the purposes for which each fund may be spent, and the maximum amount that may be spent from each fund for FY2021 as follows:

Spending Authority	Fund	Receipts	Expenditures	FY2021 Spending Limit
Town Clerk	Street Listing	Sale of street lists; sale of bylaws/zoning bylaws; sale of subdivision rules; sale of zoning maps	Printing and other costs with publications/books sold to public	\$ 5,000
Recreation Director	Recreation	Fees associated with recreation programs	Salaries/ benefits of full-time staff, part-time and seasonal staff, recreation programs, facility expenses and other expenses related to programs	\$ 150,000
Council on Aging	COA Revolving	Fees and Rentals	Fees and Rentals from COA Facility	\$ 5,000

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
• Budget & Finance Committee • Finance Committee	• 6/9/20: Vote 3-0 recommend approval • 6/9/20: Vote 6-0 recommend approval.

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, June 23, 2020, to approve the aforementioned Order by a Roll Call vote (9-0).

A TRUE COPY ATTEST:

Ann M. Holmberg
Town Council Clerk

ROLL CALL VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING.



Bridgewater Town Council

In Town Council, Tuesday, June 23, 2020

Council Order: O-FY21-007

Introduced By:	Town Manager
Date Introduced	May 19, 2020
First Reading:	May 19, 2020
Second Reading:	June 23, 2020
Amendments Adopted:	June 23, 2020
Third Reading:	None
Date Adopted:	June 23, 2020
Date Effective:	July 1, 2020

Order O-FY21-007

CPA RESERVE ACCOUNTS - FY21

ORDERED, Pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate from the *Community Preservation Fund* FY2021 estimated annual revenues the sum of **\$33,500** to meet the administrative expenses, and all other necessary and proper expenses of the Community Preservation Committee for Fiscal Year 2021;

And further,

To reserve for future appropriation from the *Community Preservation Fund* FY2021 estimated annual revenues the sum of **\$74,700** for the acquisition, creation and preservation of open space; **\$74,700** for acquisition, preservation, restoration and rehabilitation of historic resources; and **\$74,700** for the acquisition, creation, preservation and support of community housing;

And further,

To appropriate \$83,940 to CPA Reserves for Expenditures

And further,

To appropriate **\$366,600** for the payment of debt related to the Academy Building renovation from FY2021 estimated revenues;

And further,

To appropriate **\$38,860** for the payment of debt related to the Keith Homestead purchase from FY2021 estimated revenues;

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
<ul style="list-style-type: none">Budget & Finance CommitteeFinance Committee	<ul style="list-style-type: none">6/9/20: Vote 3-0 recommend approval6/9/20: Vote 6-0 recommend approval.5/27/20: CPC Vote recommend approval with proposed amendments

1. ROLL CALL VOTE TO ACCEPT PROPOSED AMENDMENTS

2. ROLL CALL VOTE TO ADOPT ORDER – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING.

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, June 23, 2020, to approve the aforementioned Order by a Roll Call vote (9-0) .

A TRUE COPY ATTEST:

Ann M. Holmberg
Town Council Clerk

- 1. ROLL CALL VOTE TO ACCEPT PROPOSED AMENDMENTS**
- 2. ROLL CALL VOTE TO ADOPT ORDER – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING.**